

STATE OF VERMONT
Agency of Natural Resources
Department of Environmental Conservation

Application for Revolving Loan Funds For **Preliminary Engineering Planning** (Step I) of a Pollution Control Project
24 V.S.A. Chapter 120 – **Updated 5-4-2011**

Section I.

The _____, in accord with 24 V.S.A. §4754, hereby makes application to the Vermont Department of Environmental Conservation and the Vermont Municipal Bond Bank for financial assistance in the amount of \$ _____ pursuant to the provisions of 24 V.S.A. Chapter 120.

Municipal fiscal year end date: _____

Municipal DUNS number: _____ See: http://www.dnb.com/US/duns_update/

Federal Tax ID number: _____

Population Served: _____

These funds are requested to assist in the cost of preliminary engineering - Step I of

_____ which is further described in Section IV of this application.

The _____, as legislative body of the applicant hereby agrees:

- (A) That if a loan is made, the applicant will pay the remaining costs of the approved planning project in excess of the loan amount;
- (B) That the planning effort will be undertaken in strict accord with engineer services agreements approved by the Department of Environmental Conservation;
- (C) To provide continuing oversight of the planning process;
- (D) That it will submit to the Department of Environmental Conservation and to the Vermont Municipal Bond Bank, such documents and information related to this project as they may require;
- (E) That adequate accounting and fiscal records shall be maintained in accord with generally established, or other accounting procedures that may be established by the Department of Environmental Conservation and the Vermont Municipal Bond Bank;

- (F) That it will submit within 4 months of completion (approval of the planning document(s) by the Owner and the Department of Environmental Conservation) documentation of costs for each contract and its associated work.
- (G) That it will set, collect and apply rates, charges and assessments as authorized under Section 3507, 3613, 3615 and 3616 of Title 24 sufficient for the purpose of generating annual revenue to repay the principal and the interest on the municipal bond or other debt instrument which evidences the loan by the Vermont Municipal Bond Bank.
- (H) That it will comply with all applicable state and federal requirements pertaining to the project, including but not limited to requirements of Section 602(b)(6) of the Federal Clean Water Act.

The _____, as legislative body of the applicant, hereby authorizes _____ and as an alternate, _____ to act as the authorized representatives of the applicant for the purpose of furnishing to the state of Vermont such information, data and documents pertaining to the application for a loan as may be required and otherwise to act as the authorized representative of the applicant in connection with this project. Correspondence should be sent to the authorized representative at the following address and email:

Name _____	Phone# _____
	Phone Cell _____
Address _____	Email _____
Address _____	Fax # _____
Alternates Name _____	Phone# _____
	Phone Cell _____
Address _____	Fax # _____
Address _____	Email _____

Email Correspondence Agreement

A check in this box authorizes the Department of Environmental Conservation to transmit correspondence related to this project via Email to the authorized representative, alternate, and the following email addresses:

Done this _____ day of _____, 20____.

By: _____
(Name of Municipality)

(A MAJORITY OF ITS LEGISLATIVE BODY)

I, the undersigned, the duly qualified and acting _____ (clerk) of the _____, hereby certify that the above action was formally taken by the legislative body at a duly noticed meeting held on the _____ day of _____, 20____ and is duly recorded in my office.

Signature of Officer

Print or Type Name and Title

Section II. Legal Information

(A) Local Funding Authorization (attach the applicable information)

(1) Bond Vote

Attach a copy of a legal warning for the meeting called to vote on the authorization to bond for this project.
Attach a copy of the recorded vote on the articles pertinent to the project.

(2) Voter Approved Short Term Notes (5 years or less)

Attach a copy of a legal warning and the minutes for a meeting called to vote on the authorization to borrow short term for this project.

(3) Legislative Body Authorization

If the legislative body of the municipality has authorized borrowing without public approval pursuant to Title 24, Chapter 120, §4756 (e), attach a copy of the signed resolution authorizing such indebtedness.

The municipal clerk must certify the above as true copies.

(B) Site Information

(1). Provide a map (approximately 8 1/2" X 11") of the area proposed to be served by the project with the location of major system elements.

(C) Compliance with Court or Administrative Orders

Information in this section does not apply to this application

(1) If the project is required by a permit or order issued by this Department, note the number and date of that document below:

Discharge Permit # _____	Date _____
1272 Order _____	Date _____
1277 Order _____	Date _____
Other (describe other) _____	Date _____

Section III. Project Related Costs and Funding

(A) Project Cost and Funding Summaries (optional for preliminary engineering)

Attach the engineer’s estimates, consistent with the construction costs noted below. If previously submitted, additional copies are not required.

(1) Project Cost Estimate

		TOTAL COST	COSTS ELIGIBLE FOR FEDERAL AID RD - HUD - EDA	COSTS ELIGIBLE OTHER
A	Construction - Project Element Contract 1 - Contract 2 - Small Purchases			
Subtotal				
B	Step I – Feasibility and Report - Preliminary Design Step II – Final Design Step III – Bidding Services - Construction Administration - Resident Project Representative - Other			
C	Legal and Fiscal			
D	Administrative			
E	Contingency			
F	Land Acquisition			
TOTALS				

(2) Date of Estimate _____ ENR _____
Source of Estimate _____

(3) Anticipated Funding Sources

Funding Source	Applied %	Eligible Cost	Total
VT/EPA SRF Loan			
Vermont Only Loan			
State Grant, Title 10 V.S.A.			
§1624a (CSO)	25%		
§1625 (DWF)	35%		
§1625e (PO4 Removal)	100%		
§1626a (Sludge/Septage)	50%		
Local Share			
Total Funding			

