



State of Vermont
PERMIT AND LICENSE INFORMATION

WASTEWATER SYSTEM AND POTABLE WATER SUPPLY PERMIT

**SUMMARY
 DESCRIPTION
 OF PERMIT**

Regulates the construction or modification of potable water supplies and wastewater treatment and disposal systems in the state to prevent health hazards, unsanitary conditions, and groundwater or surface water pollution and provide a safe water supply.

**EXAMPLE OF
 ACTIVITY**

A permit may be required for:

- subdivision of land into any size lots;
 - construction of a new potable water supply or a wastewater disposal system;
 - modification or replacement of an existing potable water supply or a wastewater disposal system;
 - construction of a new building or structure; including those in mobile home parks;
 - modification of a building or structure in a manner that increases the design flow or modifies other operational characteristics of a potable water supply or wastewater disposal system;
 - connection of an existing potable water supply or an existing wastewater disposal system to a new or modified structure;
 - change in use of a building or structure in a manner that increases the design flow or modifies other operational characteristics of a potable water supply or a wastewater disposal system, including the conversion of a single family dwelling from seasonal to year around use;
 - the creation of a campground (>3 sites);
 - the modification of a campground or mobile home park, including the creation, modification, or relocation of one or more individual sites, in a manner that affects a potable water supply or a wastewater system or the requirements for providing potable water and wastewater disposal; and
 - commencement of construction of any or the above.
- **Types of buildings which require permits:** single family residences, accessory apartments, duplexes, condominiums, apartments, 2 dwellings/mobile homes on a lot, places of employment, hospitals, nursing homes, motels, hotels, restaurants, filling stations, boarding/rooming houses, stores, shops, buildings or structures used as places of public assembly, offices, manufacturing facilities, and industrial facilities.

Exemptions: There is only one exemption that may apply for the initial construction of a single family residence and its associated water and wastewater systems. This exemption requires that a valid municipal permit, based on technical standards, was issued prior to November 1, 2004. The Regional Office staff can help you determine if your municipal permit meets these requirements. There are exemptions for minor repairs of water and wastewater systems which are defined in the Wastewater System and Potable Water Supply Rules. Please contact the [Regional Office](#) for assistance in determining if your project is exempt or needs a permit.

Information: A copy of the Wastewater System and Potable Water Supply Rules may be obtained from a Regional Office for a fee (\$7 if picked up at the Regional Office and \$10 if mailed) or accessed at the web address given below.

A copy of the Vermont Water Supply Rules may be obtained from the Water Supply Division in Waterbury, VT (802-241-3400) or on-line at:
<http://www.anr.state.vt.us/dec/watersup/wsrules.htm>

INFORMATION REQUIRED

Requires specific information describing project: previous permits, location, acreage, details of proposed building, number of units/seats/square feet, water supply, sewage disposal, plans prepared by a licensed designer ([Sheet #11](#)) (unless waived) including plot plan, soil data, designs of the sewage system and the water supply system.

FEES

The Fee Chart is available on the Wastewater Regional Office Website at:
<http://www.anr.state.vt.us/dec/ww/permits/WWMD-RegionalFees2007.pdf>
 The minimum fee for constructing new water and wastewater systems for a three bedroom, single family residence is \$210. See the Fee Chart for amendments, exceptions and special fees.

APPLICATION TIMEFRAME

The performance standard for processing a complete application is:
 a. less than 500 gal/day design flow / single family house lot 30 days
 b. greater than 500 gal/day design flow / multi lot subdivision 45 days

ADMINISTERING AGENCY

<p>AGENCY OF NATURAL RESOURCES DEPARTMENT OF ENVIRONMENTAL CONSERVATION CONTACT: Permit Specialist or Wastewater Regional Office Staff ADDRESS: Regional Office Map</p>
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AUTHORITY

10 V.S.A. Chapter 64

APPLICABLE RULES

Environmental Protection Rules, Chapter 1,
[Wastewater System and Potable Water Supply Rules](#)., effective September 29, 2007.

APPEAL PROCESS

An informal appeal of a district office permitting decision can be made to the Regional Office Programs Manager, Division Director, and then to the Commissioner. Within 30 days of the date of the act or decision, either the informal appeal or the original decision if the informal appeal route is not used, any person aggrieved by an act or decision of the secretary, or any party by right, may appeal to the environmental court in accordance with the provisions of [10 VSA Chapter 220](#).

OTHER PERMITS & APPROVALS

Municipal; Health Department, Environmental Health (See Sheets [51](#), [52](#), [53](#), [54](#), [55](#)); [Act 250](#); Dept of Public Safety, Fire Safety Division permits or approvals may apply (See Sheets [49](#), [50](#), [50.1](#), [50.2](#), [50.3](#)); DEC Water Supply Public Water System Construction Permit (See Sheet [22](#)); and DEC Water Quality Wetlands Conditional Use determination (See Sheet [29](#)).

ACT 250 INTERFACE

Under the [Natural Resources Board](#) rules, the ANR Wastewater System and Potable Water Supply permit, when entered in the record, may create the presumption that a sufficient supply of potable water is available and/or that waste materials and wastewater can be disposed of through installation of wastewater and waste collection, treatment and disposal systems without resulting in undue water pollution.