



State of Vermont
PERMIT AND LICENSE INFORMATION

LICENSED DESIGNER

SUMMARY DESCRIPTION OF PERMIT A Licensed Designer is authorized to conduct site evaluations and prepare designs and applications required for Wastewater System and Potable Water Supply Permits, and to prepare designs and applications for approval under a municipal sewage ordinance adopted pursuant to Title 24 Chapter 102, and to perform reviews for a municipality of applications required under a municipal sewage ordinance adopted pursuant to Title 24 Chapter 102.

There are three classes of Designer Licenses:
Class 1 - a licensed professional engineer who is practicing within the scope of his or her engineering specialty and has submitted evidence of knowledge of soils identification to the Vermont Board of Professional Engineering.
Class A and Class B - designers authorized to do all aspects of site evaluation, application preparation, certification and application review for a municipality, subject to the limitations set forth in §1-703 of the Wastewater System and Potable Water Supply Rules effective September 29, 2007. Their license limits the size of the water and wastewater system they can design to those with a design flow of 1350 gallons per day or less and which are expected to serve no more than 24 people.

EXAMPLE OF REGULATED ACTIVITY Designers may do all aspects of site evaluations and application preparation for soil-based wastewater disposal systems and municipal sewage collection systems and water supply systems within the scope of their Class license.

WEB ADDRESS <http://www.anr.state.vt.us/dec/ww/sitetech.htm>

FEES \$100 per Class A application (includes written and field examinations).
 \$40 per Class B application (written examination only).
 Renewal: Class A or Class B: \$40 per year.

APPLICATION TIME FRAME Applications must be submitted at least 3 weeks in advance of the examination. The performance standard for processing a complete application for a License A is 90 days and for a License B is 45 days.

**AGENCY OF NATURAL RESOURCES
 DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 WASTEWATER MANAGEMENT DIVISION**

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AUTHORITY

3 V.S.A. § 2822

**APPLICABLE
RULES**

Environmental Protection Rules, Chapter 1 Wastewater System and Potable Water Supply Rules, September 29,2007, Section 1-703, Designer Licensing.

**APPEAL
PROCESS**

The Commissioner, after notice and a hearing, may suspend, revoke, or impose conditions on the certification of any licensed designer upon a finding that there was:

- 1) False or misleading information submitted in support of an application;
- 2) Misrepresentation of any relevant fact at any time; or
- 3) Negligence or incompetence in completing the work necessary for an application, a design, or the review of an application.

Hearings are held according to the Administrative Procedures Act, 3 V.S.A. 809-814.

Effective January 31, 2005, within 30 days of the date of an act or decision, any person aggrieved by an act or decision of the secretary, or any party by right, may appeal to the environmental court in accordance with the provisions of [10 VSA Chapter 220](#).