



State of Vermont
PERMIT AND LICENSE INFORMATION

PERMIT TO OPERATE A WATER SYSTEM

SUMMARY DESCRIPTION OF PERMIT	No one shall provide water to 25 people or more without first obtaining an Operating Permit (or a Temporary Operating Permit) from the Water Supply Division.
EXAMPLE OF REGULATED ACTIVITY	Public Community water systems, Public Non-transient Non-Community, and Public Transient Non-Community water systems (Water Systems). A public water system is a water system having at least 15 service connections, or regularly serving an average of 25 people daily.
CRITERIA FOR JURISDICTION	<ol style="list-style-type: none"> 1. An Operating Permit is issued to a water system that is in compliance with Chapter 21, Water Supply Rule. 2. A Temporary Operating Permit is issued to a water system that is not in compliance with Chapter 21, Water Supply Rule, but it has been determined that such issuance will not unreasonably contribute to a public health risk or hazard. The Temporary Operating Permit shall: <ol style="list-style-type: none"> a. Contain a schedule that requires compliance with Chapter 21, Water Supply Rule (WSR). b. Require Subchapter 21-10, Public Notification once annually. c. Be valid for not more than three years. The Temporary Operating Permit (TOP) may be renewed at the discretion of the Water Supply Division.
INFORMATION REQUIRED	<p>Application forms are available from the Water Supply Division or on the web at http://www.vermontdrinkingwater.org/permits.htm . Applicants need to submit an "Operating Permit Application for a Public Water System" and a "Water System Officials Contact Form".</p> <ol style="list-style-type: none"> a. Newly constructed water systems shall include with their application an engineer's certification that the project was constructed in accordance with the approved plans and specifications. b. Existing water systems with recognized deficiencies shall include with their application a proposed improvement schedule to attain compliance with Water Supply Rules requirements based on a recent inspection of the water system.
WEB ADDRESS	http://www.VermontDrinkingWater.org
FEES	<p>There is no application fee. However, quarterly operating fees are assessed based on water production during the quarter.</p> <p>Annual Fees for gallons of production (not sales) include: Transient Non-Community Water Systems: \$0.0294 per 1,000 gallons of water produced or \$45.00, whichever is greater.</p>

Non-Transient Non-Community Water Systems: \$0.0294 per 1,000 gallons of water produced or \$70, whichever is greater.

Community Water Systems: \$0.0359 per 1,000 gallons of water produced annually.

APPLICATION

The performance standard for processing a complete application is 120 days for both a new permit and a renewal.

TIME FRAME

Applicants need to apply 30 days in advance of commencing operation of the system.

ADMINISTERING AGENCY

AGENCY OF NATURAL RESOURCES DEPARTMENT OF ENVIRONMENTAL CONSERVATION WATER SUPPLY DIVISION	
CONTACT:	Water Supply Division Office Phone: 802-241-3400 Fax: 802-241-3284 Toll Free: 1-800-823-6500 (In Vermont only)
ADDRESS:	The Old Pantry Building 103 South Main Street Waterbury, Vermont 05671-0403
Application forms and additional information are available @ www.VermontDrinkingWater.org	

AUTHORITY

10 VSA Chapters 48, 56 and 61, and 18 VSA §1218.

APPLICABLE RULES

Environmental Protection Rules, Chapter 21 - Water Supply Rule

APPEAL PROCESS

Effective January 31, 2005, within 30 days of the date of an act or decision, any person aggrieved by an act or decision of the secretary, or any party by right, may appeal to the environmental court in accordance with the provisions of [10 VSA Chapter 220](#).

OTHER PERMITS

New systems may require Source Permits and Construction Permits. (Sheets [22](#) & [23](#))

Contact a [Permit Specialist](#) for a Project Review Sheet.

<http://www.anr.state.vt.us/dec/ead/pa/index.htm>