



State of Vermont
CONSTRUCTION PERMIT INFORMATION

OCCUPANCY PERMIT - FIRE PREVENTION AND BUILDING

SUMMARY DESCRIPTION OF PERMIT An occupancy permit is required prior to occupancy or use of a public building after new construction, alterations, or the use of the building changes from one occupancy type to another; or, in the case of a place of assembly, after a change of ownership or an increase in the number of occupants.

CRITERIA FOR JURISDICTION Inspection of the building is conducted and the owner/tenant is notified in writing of any changes needed prior to occupancy or use of the building.

WEB ADDRESS <http://www.vtfiresafety.org>

FEES Covered under Construction Permit fee. If there is no construction the change of use fee is \$125.00. See Sheet #49.

APPLICATION TIME FRAME Inspections should be requested 15 days prior to occupancy date.

ADMINISTERING AGENCY

**DEPARTMENT OF PUBLIC SAFETY
FIRE SAFETY DIVISION**
Technical Assistance
1-800-640-2106

CONTACT: Assistant Fire Marshal, One of Regional Office's Listed Below:

<p><u>Barre</u> 1311 US Rt 302, Ste #500 Barre VT 05641-7301 Phone: 802-479-4434 Fax: 802-479-4446</p>	<p><u>Rutland</u> 56 Howe Street Bldg. A, Ste. 200 Rutland, VT 05701 Phone: 802-786-5867 Fax: 802-786-5872</p>
<p><u>Springfield</u> 100 Mineral St, Suite 307 Springfield, VT 05156 Phone: 802-885-8883 Fax: 802-885-8885</p>	<p><u>Williston</u> 372 Hurricane Ln, Ste 102 Williston, VT 05495 Phone: 802-879-2300 Fax: 802-879-2312</p>

AUTHORITY 20 V.S.A. Chapter 173 §2730

APPLICABLE RULES Vermont Fire and Building Safety Rules 2006. Effective Date June 15, 2009

APPEAL PROCESS Fire Prevention and Building: The applicant may request reconsideration from a permit or enforcement action by initially contacting the regional manager to explore alternatives to the code requirements.