



State of Vermont
PERMIT AND LICENSE INFORMATION

CHILD CARE FACILITY LICENSING

SUMMARY OF PERMIT Rules are designed to ensure that children in child care facilities are provided with wholesome growth and educational experiences in safe settings.

CRITERIA FOR JURISDICTION Any facility whose primary function is protection, care, and supervision of children under 16 years of age outside their homes for periods of less than 24 hours a day by a person other than a child's own parent, guardian or relative. Individuals providing care to children from more than two different families must be licensed or registered.

INFORMATION REQUIRED Information produced by the applicant and gathered by the licensing agency to determine compliance with licensing requirements.

WEB ADDRESS http://dcf.vermont.gov/child_care

FEES None.

APPLICATION TIME FRAME May take 12 weeks or more to complete.

ADMINISTERING AGENCY

**AGENCY OF HUMAN SERVICES
 DEPARTMENT FOR CHILDREN AND FAMILIES
 CHILD DEVELOPMENT DIVISION**

CONTACT: Licensing Technicians
 Phone: 1-800-649-2642

ADDRESS: Waterbury State Complex
 103 South Main Street
 Waterbury, VT 05671-2901

AUTHORITY 33 V.S.A. Chapter 35

APPLICABLE RULES Family Child Care Licensing Regulations 2/12/01
 Early Childhood Program Licensing Regulations, 2/12/2001
 School Age Child Care Program Licensing Regulations, 1996
 Children's Day Care Licensing Regulations For Non-Recurring Clientele 3/24/98

APPEAL PROCESS 3 V.S.A. § 3091. An applicant for a license who is aggrieved by a decision of the Child Care Services Division will be granted a fair hearing before the Human Services Board if requested within thirty days of the Department's issuance of the decision.

**OTHER PERMITS
AND APPROVALS**

Wastewater System & Potable Water Supply Permit ([Sheet # 1](#)), Department of
Department of Public Safety, Fire Safety Division ([Sheet # 49](#)); Asbestos &
Lead Program of Vermont Department of Health (Sheet [# 54](#) & [55.1](#)), Local
government zoning approval.

See [Child Care Small Business Fact Sheet](#).