



**Vermont Department of Environmental Conservation
Solid Waste Management Facility Annual Report**

**Recycling Facility - Categorical Certification
Instructions for Table 2 Only**

Permittees for all solid waste management facilities are **required** by the Solid Waste Management Rules (Rules) to furnish the Solid Waste Program (Program) with reports concerning the types, amounts and sources of solid wastes, recyclables, and compostable materials received at their facilities.

Those facilities with categorical certifications (small recycling and composting facilities) are required to submit annual reports that are due January 20th for the preceding calendar year. All data should be reported using this annual report format.

Filling out the form:

A summary report of all solid waste management activities at a facility for the year is required. Fill out Table 2 for a Categorical Recycling Facility.

- Report the amount (tons) of materials accepted for recycling in Table 2. If the weight for a material is not known, record the estimated volume or number of items and convert to tons using the multiplier. Enter the amount of materials by each material type for each state of origin. List other states of origin in the unused column.
- Report the name of the destination for materials transferred from this facility for recycling. This information will aid in obtaining a more accurate statewide diversion rate and to evaluate where recyclable materials are transferred to.

Submitting Completed Reports/Questions:

If you have any questions or need additional information or forms, contact the Certification & Compliance Section at 802-241-3445. Completed reports should be mailed to:

**Cathy A. Stacy, Certification & Compliance Section
Solid Waste Management Program
103 South Main Street
Waterbury, VT 05671-0404**

Other Materials (Special):							
Electronics	EL						
Fluorescent Bulbs	FL						
Lead Acid Batteries	AB		# X 0.02				
Other (list):							
Grand Total:							

NOTES:

¹ DEC Solid Waste Program data entry code.

yd - cubic yards, # - numbers of items, gal. - gallons, PET - polyethylene, HDPE - high density polyethylene, C&D = construction and demolition waste

Attach any other information/reports to this report which are required to be submitted by the facility certification.