

Interagency Committee On Chemical Management  
ICCM/Technical Team  
Meeting Minutes: October 13, 2021  
Teams Meeting  
Facilitated by Peter Walke, ANR

**1. Welcome, Agenda Review**

Walke welcomed members of the ICCM and provided brief overview of the agenda.

**2. Review and approval of September meeting minutes**

No edits or changes. Motion to approve by Vose. Seconded by Barth. Walke and Jones abstained. September minutes approved.

**3. Discussion of ICCM database process/administrative questions**

Dent provided a walk through and overview of the database. The testing subgroup previously met and identified several questions for the ICCM to consider. ICCM identified follow up questions during the September meeting for consideration. ICCM identified that initial notice of nomination form submission should go to all ICCM members, nomination forms would be published upon being administratively complete, there would be two (2) admin complete reviewers, staff will be assigned to specific steps on the review as this will be more of a dynamic process. Contact information on the form and website will also be updated to identify the ICCM email address. ICCM also acknowledged that the approach to assignment and tracking of process steps can be adjusted based on the ICCM's experiences using the system. Approaches to these topics memorialized on a separate spreadsheet (attached). Rollout is anticipated following the CAP meeting in November.

ICCM also discussed prioritization further, and identified further questions to consider:

- How do we -- on an ongoing basis -- manage how each submission is prioritized?
- Who is involved in the decisions about priority? Are there public comments? If so, how do we ensure equity in participation?
- What about setting up a framework of criteria (concern, emergent, etc.) and screen against this framework?

ICCM could think about this framework ahead of time. Walke and Vose will work on thinking about this before the CAP meeting on 11/10, in order to present at the CAP.

#### **4. CAP meeting in November**

ICCM will use the November CAP meeting to walk through the database for rollout, provide any anticipated Agency legislative or policy updates, possibly a discussion regarding prioritization.

#### **5. Agency legislative updates and initiatives**

- DEC: PCBs in schools collaboration

Adjourned 11:11 AM.

#### **ICCM Members in attendance or on conference line:**

Peter Walke, Agency of Natural Resources

Sarah Vose, Department of Health

Shawn Barth, Department of Labor

Kanika Gandhi, Agency of Agriculture, Food and Markets

Ken Jones, Agency of Commerce and Community Development

#### **Agency Staff in attendance or on conference line:**

John Zaikowski, Agency of Natural Resources

Marcella Dent, Agency of Natural Resources

Jordan Gonda, Agency of Natural Resources

Nathan Kie, Agency of Natural Resources