

Interagency Committee On Chemical Management
ICCM/Technical Team/CAP/Interested Parties
Meeting Minutes: November 13, 2019
Winooski Room, 1 National Life Drive, Montpelier, VT 05620
Facilitated by John Zaikowski, ANR

1. Welcome and Agenda Review

Zaikowski welcomed participants and provided brief overview of the agenda.

2. Chemical Nomination Web Form status

This agenda item taken out of turn as Dent had a conflicting commitment. Dent provided an overview of the web form. Rainville asked if there is no concern for occupational or environmental risks, and fields are all required, would n/a be appropriate in the fields. Discussion that current form has narrative box where you can put the information, also a general reminder is in the instructions, but could be placed throughout the form as a reminder. Schwer asked whether the CAP can test the form. Telep indicated may not be able to do that given it is located on an internal development page, but we could have outside parties test once the system is published through a soft beta test. Discussion that having a forms library would also be beneficial. Gonda identified that a description of the ICCM's role and description of the review process would be helpful to clarify that the nomination process is not a rulemaking or petition process. Wignall asked if there was a timeframe for roll out. Zaikowski indicated we have a meeting with IT on Friday to continue developing the system, we may know more after that, but otherwise no timeframe.

3. "Learn More About Chemicals" website content overview

Metcalf provided an overview of the content document. Jones suggested including an information subgroup for chemicals in our food, chemicals in our water. Wignall observed that this is a lot of information, categories are helpful, perhaps provide context for each link or grouping. Also suggested a safer alternatives resource group, and an action resource if something poses an immediate concern. Balcolm indicated the organization was good, thought it was also worth putting a list of contacts on the webpage for specific Agency individuals. Also thought it would be helpful to have an identification of outcomes and scenarios in the review process.

4. Chemical Nomination review process overview

Vose provided an overview of the draft review process using the word document. ICCM is planning to test pilot TCE once the process is finalized. Zaikowski asked whether a notice can be sent to the original nominator if a report is generated. Balcolm suggested looking at different possible scenarios for outcomes and describing what the follow-up would be. Kohli asked whether in Step 5, it would be appropriate to include outside stakeholders, such as experts in the industry. CAP involvement in Step 6 and 9 were discussed as a way to bring in stakeholders, and that Step 5 may not be the appropriate

place, as this step contemplates scientific/technical review, but the ICCM would consider that as an option. Barth asked whether reports could be standardized. Vose identified that the EO has a list for what needs to go into the technical reports, which could be used as the basis for a template report.

Following discussion of the review process, Giguere returned to the website content, and questioned whether the intent was for the website to be an information warehouse, or should it be more concise and directly related to the ICCM's work. Metcalf discussed the concept of using the webpage to aid individuals who land on the page and are just looking for information, that it would be a curated clearinghouse. Jones questioned whether there was a downside, Giguere indicated it may dilute the process. Additional discussion involved the desire to utilize reputable, credible sources, and that the ICCM had vetted each of the links with that goal in mind. Rainville asked if on the webform, if a CAS number had already been nominated, could subsequent forms using the same CAS number be locked. ICCM discussed that it would not be desirable as a submitter may have different information or requested outcomes, and it would not want to preclude a nomination for those reasons. Rainville asked whether the system could recognize an already-submitted CAS number and advise the submitter or refer them to the previous nomination. Telep indicated not sure, but there would be other ways such as posting accepted forms in a library link that may address that issue.

Zaikowski requested that any additional comments on the materials be submitted by December 6, 2019.

ICCM Members in attendance or on conference line:

Carey Giguere, Agency of Agriculture, Food and Markets
Ken Jones, Agency of Commerce and Community Development
Shawn Barth, Department of Labor
Chris Herrick, Department of Public Service
Sarah Vose, Department of Health
PJ Telep, Agency of Digital Services

CAP Member in attendance or on conference line:

Ian Balcolm, Lyndon State College
Adam Rainville, Maple Landmark
Deborah Hirtz, UVM
Ruma Kohli, Global Foundries

Interested Parties in attendance or on conference line:

Tess Kennedy, Shouldice Associates

Agency Staff in attendance or on conference line:

John Zaikowski, Agency of Natural Resources

Marcella Dent, Agency of Natural Resources
Chuck Schwer, Agency of Natural Resources
Lynn Metcalf, Agency of Natural Resources
Jordan Gonda, Agency of Natural Resources
Tami Wuestenberg, Agency of Natural Resources
Erica Cummings, Agency of Agriculture, Food, and Markets